

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING
MONDAY, JUNE 23, 2014
6:00 P.M.**

MINUTES

A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 p.m.

B. Roll Call

PRESENT:

Michael Brown, Sr {arrive at 6:05 after vote on E,G&H}.

Charles Burns

Shannon Feltwell

Ronald Golden

Gerald Flanagan

Via Zampirri

David C. MacDonald

ABSENT:

James Perloff

Scott McCracken

Laura Stefankiewicz

Also in Attendance:

Michael Buccialia, Superintendent

John Hansen, Board Secretary/School Business Administrator

Carolyn Morey, Supervisor of Pupil Personnel

Peter Tourison, Solicitor

C. Flag Salute: Mr. MacDonald lead the salute to the Flag.

D. Open Public Meetings Law: Mr. Hansen read the following:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 6th, 2014 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 9th, 2014.

E. Approval of transfer of funds:

FROM:

4-11-213-100-101-00-0007 Resource Room Teacher Salaries <\$ 6,000>

4-11-000-213-100-00-0007 Nurse Salary < 325>

4-11-000-218-600-00-0000 Supplies & Materials < 300>

4-11-000-222-100-00-0007 Ed Media Salaries < 1,500>

4-11-000-240-500-00-0000 Other Purchased Services < 2,000>

	June 23, 2014
4-11-000-240-600-00-0000 Supplies & Materials	< 1,000>
4-11-000-251-600-00-0000 Central Services Supplies	< 400>
4-11-000-261-100-00-0001 Allowable Maint. Salaries-Custodial	< 10,000>
4-11-000-262-100-00-0016 Operations & Maint. Salaries-Cust. Overt.	< 5,000>
4-11-000-261-420-00-0000 Allowable Maint.-Repair & Maint.	< 4,900>
4-11-000-262-621-00-0000 Natural Gas	< 1,500>
4-11-110-100-101-00-0007 Teacher Salaries Kindergarten	< 8,000>
4-11-120-100-101-00-0007 Teacher Salaries Grade 1-5	< 8,000>
4-11-130-100-101-00-0007 Teacher Salaries Grade 6-8	< 11,700>
4-11-212-100-101-00-0007 Multiple Teacher Salaries	< 800>
4-11-401-100-500-00-0000 Cocurr-Purchased Services 300-500 Series	< 100>
4-11-402-100-100-00-0008 Athletics Salaries Aides	< 1,000>
4-11-000-291-220-00-0000 Business Support Serv-Social Sec.	< 2,000>
	<hr style="border-top: 1px solid black;"/> <u><\$ 64,525></u>

TO:

4-11-000-100-565-00-0000 Tuition to County Spec Serv School Dist	\$ 6,000
4-11-000-213-100-00-0009 Substitute Nurse Salaries	325
4-11-000-218-500-00-0000 Other Purchased Services.400-500 Series	300
4-11-000-222-100-00-0000 Supplies & Materials	1,500
4-11-000-240-800-00-0000 Other Objects	3,000
4-11-000-251-890-00-0000 Central Services Other Objects	400
4-11-000-262-100-00-0001 Operations & Maint. Salaries-Custodial	19,000
4-11-000-262-107-00-0000 Hall Monitor	300
4-11-000-262-622-00-0000 Electric	1,500
4-11-000-266-100-00-0000 School Resource Officer	600
4-11-110-100-101-00-0009 Substitute Salaries Kindergarten	3,000
4-11-120-100-101-00-0009 Substitute Salaries Grade 1-5	14,000
4-11-130-100-101-00-0009 Substitute Salaries Grade 6-8	10,100
4-11-130-100-101-00-0020 Teacher Salaries Grade 6-8 Other	600
4-11-190-100-106-15-0008 Grade 1-5 Aide Salaries	200
4-11-190-100-106-15-0009 Grade 1-5 Aide Substitute	600
4-11-401-100-100-00-0000 Cocurricular Activities - Salaries	100
4-11-402-100-100-00-0007 Athletics Salaries	1,000
4-11-000-291-249-00-0000 Business Supp. Serv. DCRP	2,000
	<hr style="border-top: 1px solid black;"/> <u>\$ 64,525</u>

F. Approval of Minutes: **NONE**

G. Approval of financial statements as of **May 31, 2014**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF 05/31/14

On a motion made by Mr. Golden and seconded by Mr. Flanagan, the board unanimously approved the Secretary and Treasurer's Report for 05/31/14 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 05/31/14 and after review of the Secretary's Monthly Financial

Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 05/31/14 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May, 2014.

John J. Hansen, Secretary _____

- H. Approval of bill list: **June 9th, 2014 to June 23rd, 2014**
(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion on E,G,&H: Golden

Second: Flanagan

Voting Yes:

Michael Brown, Sr
Charles Burns
Shannon Feltwell
Ronald Golden
Gerald Flanagan
Via Zampirri
David C. MacDonald

- I. NWEA activity report: **None**

II. **REPORTS****

- A. Washington Trip Presentation
Board President: Comments on graduation
Close Session and Regular minutes
- B. Administration reports
Superintendent: reported on agenda items
Business Administrator: reported on agenda items
Assistant Principals
- C. Public discussion of agenda items: **None**

III. BUSINESS**

A. Personnel

1. On the recommendation of the Superintendent, with the approval of the Executive County Superintendent, to approve the contract for the School Business Administrator for the 2014-2015 school year.
2. On the recommendation of the Superintendent and the Negotiations Committee, to approve the contract between the North Wildwood Board of Education and the North Wildwood Education Association for the period July 1, 2014 to June 30, 2017.
3. On the recommendation of the Superintendent and the Negotiations Committee, to approve the 2014-2015 salary amounts for the non-associations members:

	<u>2014-2015</u>
Patricia Donlan	\$97,916 *does not include 10 days during summer
Carolyn Morey	\$97,916 *does not include 10 days during summer
Bruce Woodrow	\$72,935
Brenda Trasatti	\$47,981
Janet Neill	\$43,733
Todd Burkey	\$ 4,985
Joseph Catanoso	\$38,936
Mary Ott	\$20 per hour
Ralph Echevarria	\$12.25 per hour {sub custodian}

4. On the recommendation of the Superintendent, to appoint the following professionals for the 2014-2015 School Year:

Treasurer	Todd Burkey
Board Secretary	John J. Hansen
Medical Inspector	Cape Regional Physicians Associates
Solicitor {appointed 5/19/2014}	Peter Tourison
Auditor {appointed 6/9/2014}	Ford-Scott Associates {Leon Costello}
	Acknowledging peer review
Architect of Record {6/23/2014}	Garrison Architect
Negotiator	Alan Schmoll, Esq. CapeHart & Scatchard
Broker of Record {6/9/2014}	Marsh & McLennan Agency

5. On the recommendation of the Board President, Superintendent, and Business Administrator, to approve the professional service contract between North Wildwood School District and Garrison Architect as Architect of Record per the RFP dated May 29th, 2014.
 - 1) Fee Schedule per RFP for 6/30/15
 - Option to Renew:
 - 2) Fee Schedule per RFP for 6/30/16
 - 3) Fee Schedule per RFP for 6/30/17

6. On the recommendation of the Superintendent, to approve the amendment to the Job Description of the Board Secretary/School Business Administrator.
7. On the recommendation of the Superintendent, to accept Dawn Dudley's request for maternity leave beginning September 2014 to November 2014. (Please see Board information)
8. On the recommendation of the Superintendent, to approve Carol Sell as the 2014 Soccer Coach. (Please see Board information) and approve Joshua Conlow as the Assistant Soccer Coach {added at the meeting.}
9. On the recommendation of the Superintendent, to accept Jessica Fischer's request for maternity leave beginning October 2014 to March 28, 2015. (Please see Board information)

B. Financial

1. On the recommendation of the School Business Administrator, to approve the School Nutrition Program for the 2014-2015 school year:

	<u>REGULAR</u>	<u>REDUCED</u>	<u>STAFF</u>
Breakfast	\$1.25	\$.30	\$1.75
Milk	\$.45	\$.45	\$.45
Lunch	\$2.65	\$.40	\$3.40
Extra Slice of Pizza	\$1.00		\$1.50

2. On the recommendation of the School Business Administrator, to approve the requisition of taxes from the City of North Wildwood as follows:
 July 2014 - June 2015 \$631,271.90 by 15th of each month.
3. On the recommendation of the School Business Administrator, to approve authorizing the Superintendent and SBA to approve contracts between June 23rd, 2014 and July 28th, 2014 and report same to board.
4. On the recommendation of the School Business Administrator, to authorize any and all necessary transfers by June 30th, 2014, collect the 2013-2014 Petty Cash Fund, and reissue said 2014-2015 Petty Cash Fund on July 1st, 2014.
5. On the recommendation of the School Business Administrator, to authorize the School Business Administrator to dispose of the following assets which been classified as obsolete by the district and no longer needed for public use. The Board authorizes the use of GovDeals.com for the online auction pursuant to Local Finance Notice 2008-09 & 2008-21R, the terms and conditions of this agreement are available on the vendor's website and in the office of the Board Secretary.
6. On the recommendation of the School Business Administrator, to authorize a purchase order contract between the North Wildwood Board of Education and Realtime Information Technology for the 2014-2015 school year:

Total Annual Fee Per Exhibit A \$11,020.50
 Additional optional modules to authorized per Section II of Exhibit A

7. On the recommendation of the School Business Administrator, to authorize the purchase order contract between the North Wildwood Board of Education and Edmentum {Study Island} for the 2014-2015 school year in the amount of \$1,975.
8. On the recommendation of the School Business Administrator, to authorize a Tuition Contract between the North Wildwood Board of Education and East Mountain School for tuition for the 2014-2015 school year in the amount of \$57,090.60.
9. On the recommendation of the School Business Administrator, to authorize a Tuition Contract between the North Wildwood Board of Education and Cape May County Special School District for Itinerant Services for the 2014-2015 school year.
10. On the recommendation of the School Business Administrator, to authorize the agreement between North Wildwood Board of Education and Wildwood Board of Education for the School Lunch Program for the 2014-2015 School Year for the period from August 27th, 2014 to June 30th, 2015.
11. On the recommendation of the Superintendent and School Business Administrator, to authorize and approve the 2014-2015 NCLB Application for Title I and Title IIA {added to agenda}.
12. On the recommendation of the Superintendent and School Business Administrator, to authorize the refusal of the Title III funds as included in the NCLB 2014-2015 allotment {added to agenda}.

IV. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve Policy #4116 – Evaluation of Teaching Staff Members.
- B. On the recommendation of the Superintendent, to approve Policy #4219.26 – Electronic Communication by School Staff.
- C. On the recommendation of the Superintendent, to give the Personnel Committee the authority to offer the Language Arts teaching position to a candidate prior to the full Board approval. Final approval would be by the entire Board at the next regular meeting.
- D. On the recommendation of the Superintendent, to authorize the Personnel Committee to approve possible changes to aides employment status to an in-class support teacher position and to approve the possibility of hiring new aides to fill the open aide positions. Final approval to be by the entire Board at the next regular Board meeting.

- E. On the recommendation of the Superintendent, to approve SMILES – New Jersey mobile dentist program to service our students on October 3, 2014. (Please see enclosed information)
- F. On the recommendation of the Superintendent, to approve Christina Kobielnik as a Homebound Instructor for the last week of the school year to provide homebound instruction to a new student.
- G. On the recommendation of the Superintendent, to approve the new math series for K-5 "Invision Program" for the 014-2015 school year {added to agenda}.

PERSONNEL, FINANCIAL & CONSENT

Motion: Zampirri

Second: Flanagan

Voting Yes:

Michael Brown, Sr
Charles Burns
Shannon Feltwell
Ronald Golden
Gerald Flanagan
Via Zampirri
David C. MacDonald

V. CONTRACT NEGOTIATIONS WITH NWEA 2014-2017: NONE

VI. GOOD OF THE ORDER

- A. Election Information
- B. Request for Funds – Holly Beach Library Association

MOTION TO ADJOURN @ 6:30 pm: **BURNS** SECONDED: **ZAMPIRRI**
ALL IN FAVOR

Respectfully submitted,

John J. Hansen
School Business Administrator/Board Secretary

VII. BOARD INFORMATION

- A. Letter to Mr. & Mrs. Sharkey
- B. Letter of Interest – Soccer Coach
- C. Funding Letter Request
- D. Dudley Maternity Leave Request
- E. Fischer Maternity Leave Request
- F. Smile Program

June 23, 2014

VIII. NEXT MEETING

July 28, 2014 Regular Meeting at 6:00 p.m.
{NOTE: ONLY ONE MEETING IN JULY}